



Republic of the Philippines  
**CITY GOVERNMENT OF SAN CARLOS**  
Province of Negros Occidental

**BIDS AND AWARDS COMMITTEE  
(BAC)**

**BIDDING DOCUMENTS**

**FOR**

PR NO. 18-25-02-0430 /

**IMPROVEMENT AND DEVELOPMENT OF PARK MARINA AND PEOPLE'S PARK  
BARANGAY III, SAN CARLOS CITY, NEGROS OCCIDENTAL**

*With Terms of Reference (TOR)*

*Approved Budget for the Contract (ABC) = P 1,268,467.00*

**(First Envelope: Eligibility and Technical Components)**

SUBMITTED BY : \_\_\_\_\_  
ADDRESS : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
EMAIL AD. : \_\_\_\_\_

\_\_\_\_\_  
DATE OF SUBMISSION

## INSTRUCTIONS TO BIDDERS

1. Please submit sets of documents completely in two separate envelopes:  
The **First Envelope (Original, Copy 1 and Copy 2)** containing Eligibility & Technical Documents and the **Second Envelope (Original, Copy 1 and Copy 2)** containing Financial Documents.
2. Check that all annexes are in accordance with the prescribed format and submit in chronological order. Non-compliance is ground for disqualification.
3. Submit your completed bid documents on or before the time of the opening of bids mentioned below.
4. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

**Compliance of the above is for mutual advantage, i.e., to facilitate a complete and thorough evaluation of your bid documents.**

### SCHEDULE

**Schedule/Place of Pre bid Conference:**

**MARCH 27, 2025 @ 8:30 AM**

**BAC Secretarial Office  
2F City Hall Building**

**Schedule/Place of Bid Opening:**

**APRIL 8, 2025 @ 1:30 PM**

**BAC Secretarial Office  
2F City Hall Building**

**Nonrefundable fee of Bidding Documents @ P 5,000.00**

**Bid and Awards Committee**

**EMENT AND DEVELOPMENT OF PARK MARINA AND**  
**Contract: BARANGAY III, SAN CARLOS CITY, NEGROS**

**F ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREME**

ate of Registration and membership in accordance with  
Membership  
ment (JVA), if applicable  
acting Capacity (NFCC) based on the data submitted to the BIR  
Credit (CLCC) from a Universal or Commercial Bank  
ement of all On-Going Government and Private Contracts.  
ements of:  
(2) Completed Similar Contracts that involves ground works o  
nt or Private) for the last five (5) Years.  
est Completed Contract (SLCC) at least 50% of the ABC.

ts:  
nal Chart for the contract to be bid  
ractor's Personnel to be assigned to the contract to be b  
and experience data  
ractor's major equipment units, which are owned, leased,  
, supported by proof of ownership or certification of availability  
essor/vendor for the duration of the project.  
ized Affidavit of Site Inspection (Please see attached Form)  
of the following forms:  
shier's /Manager's Check, issued : Two percent  
al or Commercial Bank in favour  
urer of San Carlos City

Contract Name: IMPROVEMENT AND DEVELOPMENT OF PARK MARINA AND PEOPLE'S PARK

**Location of the Contract: BARANGAY III, SAN CARLOS CITY, NEGROS OCCIDENTAL**

## CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

1. PHILGEPS Certificate of Registration and membership in accordance with Section 8.5.2 of R.A 9184 – Platinum Membership
2. Joint Venture Agreement (JVA), if applicable
3. Net Financial Contracting Capacity (NFCC) based on the data submitted to the BIR thru its EFPS or Committed Line of Credit (CLCC) from a Universal or Commercial Bank
4. Duly Notarized Statement of all On-Going Government and Private Contracts.
5. Duly Notarized Statements of:
  - a. At least two (2) Completed Similar Contracts that involves ground works or road concreting works (Government or Private) for the last five (5) Years.
  - b. Single Largest Completed Contract (SLCC) at least 50% of the ABC.
6. PCAB License
7. Project Requirements:
  - a. Organizational Chart for the contract to be bid
  - b. List of Contractor's Personnel to be assigned to the contract to be bid with their complete qualification and experience data
  - c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project.
  - d. Duly Notarized Affidavit of Site Inspection (Please see attached Form)
8. Bid Security in any of the following forms:
  - a. Cash or Cashier's /Manager's Check, issued : Two percent (2%) of the ABC  
by a Universal or Commercial Bank in favour  
of City Treasurer of San Carlos City.
  - b. Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC  
issued by a Universal or Commercial Bank.  
Provided, however that it all shall be confirmed  
or authenticated by a Universal or Commercial Bank.
  - c. Surety bond called upon demand issued by : Five percent (5%) of the ABC  
a surety or insurance company duly  
certified by the Insurance Commission as  
authorized to issue such security.
  - d. Any combination of the foregoing : Proportionate to share form  
with respect to total  
amount of security
  - e. Bid Securing Declaration
9. Omnibus Sworn Statement in accordance with Sec. 25.3  
(Please see attached form)

X-X

Bids and Awards Committee  
City of San Carlos

**Republic of the Philippines  
CITY GOVERNMENT OF SAN CARLOS  
Province of Negros Occidental**

**Contract Name: IMPROVEMENT AND DEVELOPMENT OF PARK MARINA AND PEOPLE'S PARK**

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**1. PHILGEPS CERTIFICATION OF REGISTRATION AND MEMBERSHIP  
IN ACCORDANCE WITH SECTION 8.5.2 OF R.A 9184 – PLATINUM  
MEMBERSHIP**

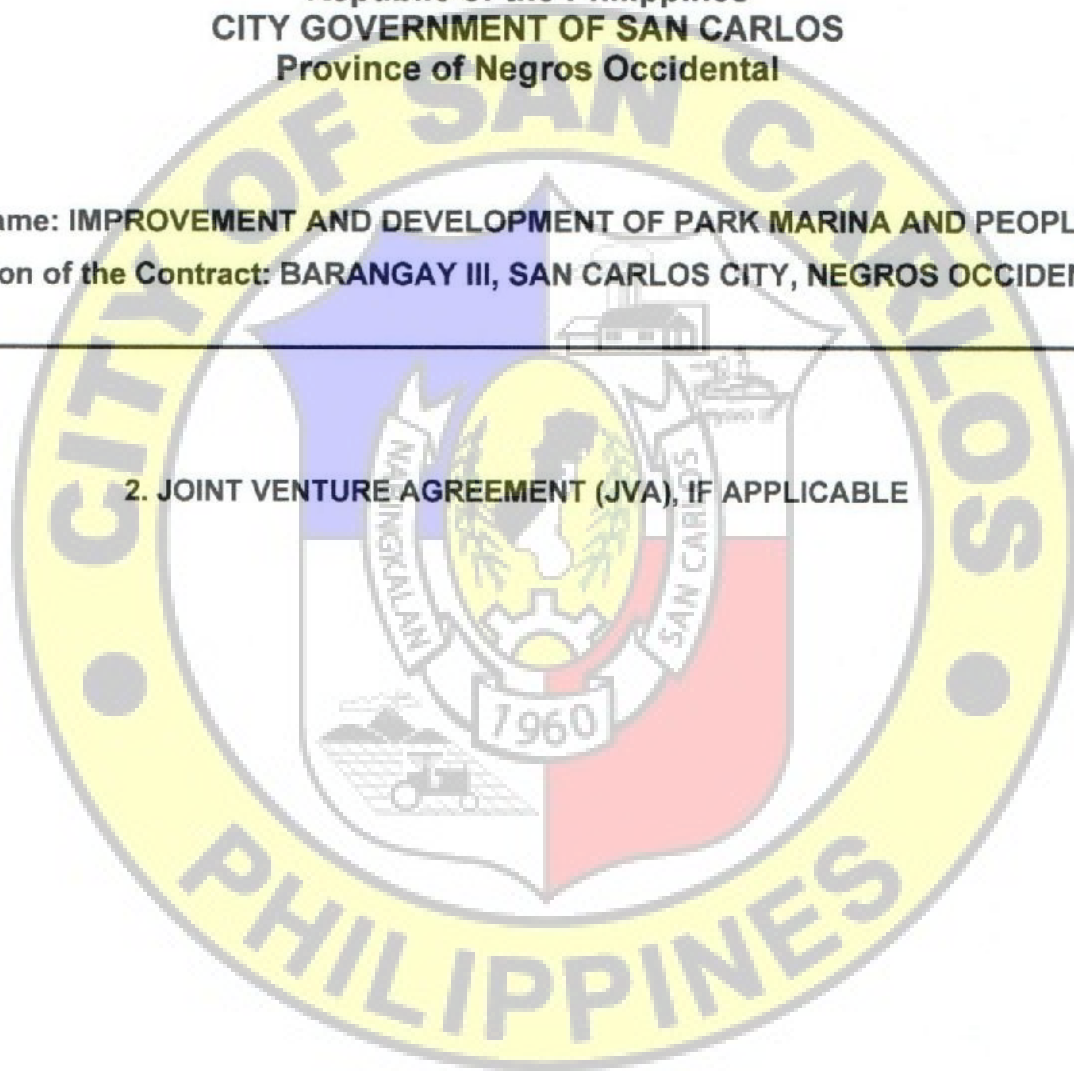
**Republic of the Philippines  
CITY GOVERNMENT OF SAN CARLOS  
Province of Negros Occidental**

**Contract Name: IMPROVEMENT AND DEVELOPMENT OF PARK MARINA AND PEOPLE'S PARK**

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**2. JOINT VENTURE AGREEMENT (JVA), IF APPLICABLE**



Republic of the Philippines  
**CITY GOVERNMENT OF SAN CARLOS**  
Province of Negros Occidental

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- 3. NET FINANCIAL CONTRACTING CAPACITY (NFCC) BASED ON THE DATA SUBMITTED TO THE BIR THRU ITS EFPS OR COMMITTED LINE OF CREDIT (CLCC) FROM A UNIVERSAL OR COMMERCIAL BANK**

**Republic of the Philippines  
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**Location of the Contract: BARANGAY III, SAN CARLOS CITY, NEGROS OCCIDENTAL**

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- 4. DULY NOTARIZED STATEMENT OF ALL ON – GOING GOVERNMENT  
AND PRIVATE CONTRACTS.**

**Republic of the Philippines  
CITY GOVERNMENT OF SAN CARLOS  
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**Contract Name: IMPROVEMENT AND DEVELOPMENT OF PARK MARINA AND PEOPLE'S PARK**

**Location of the Contract: BARANGAY III, SAN CARLOS CITY, NEGROS OCCIDENTAL**

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**5. DULY NOTARIZED STATEMENTS OF:**

- A. AT LEAST TWO (2) COMPLETED SIMILAR CONTRACTS THAT INVOLVES GROUND WORKS OR ROAD CONCRETING WORKS (GOVERNMENT OR PRIVATE) FOR THE LAST FIVE (5) YEARS
- B. SINGLE LARGEST COMPLETED CONTRACT (SLCC) AT LEAST 50% OF THE TOTAL ABC

**Republic of the Philippines  
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**6. PCAB LICENSE**

**Republic of the Philippines**  
**CITY GOVERNMENT OF SAN CARLOS**  
**Province of Negros Occidental**

**Contract Name: IMPROVEMENT AND DEVELOPMENT OF PARK MARINA AND PEOPLE'S PARK**

**Location of the Contract: BARANGAY III, SAN CARLOS CITY, NEGROS OCCIDENTAL**

**7. PROJECT REQUIREMENTS:**

- A. ORGANIZATIONAL CHART FOR THE CONTRACT TO BE BID
- B. LIST OF CONTRACTOR'S PERSONNEL TO BE ASSIGNED TO THE CONTRACT TO BE BID WITH THEIR COMPLETE QUALIFICATION AND EXPERIENCE DATA
- C. LIST OF CONTRACTOR'S MAJOR EQUIPMENT UNITS, WHICH ARE OWNED, LEASED, AND/OR UNDER PURCHASE AGREEMENTS, SUPPORTED BY PROOF OF OWNERSHIP OR CERTIFICATION OF AVAILABILITY OF EQUIPMENT FROM THE EQUIPMENT LESSOR/VENDOR FOR THE DURATION OF THE PROJECT.
- D. DULY NOTARIZED AFFIDAVIT OF SITE INSPECTION (Please see attached Form)

Name of the Procuring Entity

Contract Reference Number  
Name of the Contract  
Location of the Contract

Standard Form Number: SF-INFR-51  
Revised on: August 11, 2004

**AFFIDAVIT OF SITE INSPECTION**

I, \_\_\_\_\_ (Representative of the Bidder) \_\_\_\_\_, of legal age, \_\_\_\_\_ civil status \_\_\_\_\_, Filipino and residing at \_\_\_\_\_ (Address of the Representative) \_\_\_\_\_, under oath, hereby depose and say:

1. That I am the \_\_\_\_\_ (Position in the Bidder) \_\_\_\_\_ of the \_\_\_\_\_ (Name of the Bidder) \_\_\_\_\_, with office at \_\_\_\_\_ (Address of the Bidder) \_\_\_\_\_;
2. That I have inspected the site for \_\_\_\_\_ (Name of the Contract) \_\_\_\_\_, located at \_\_\_\_\_ (Location of the Contract) \_\_\_\_\_;
3. That I am making this statement as part of the requirement for the Technical Proposal of the \_\_\_\_\_ (Name of the Bidder) \_\_\_\_\_ for \_\_\_\_\_ (Name of the Contract) \_\_\_\_\_.

IN FAITH WHEREOF, I hereby affix my signature this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
AFFIANT

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_, day of \_\_\_\_\_, 20\_\_\_\_, affiant Exhibiting to me his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
(Notary Public)

Until \_\_\_\_\_  
PTR No. \_\_\_\_\_  
Date \_\_\_\_\_  
Place \_\_\_\_\_  
TIN \_\_\_\_\_

Document No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**Republic of the Philippines**  
**CITY GOVERNMENT OF SAN CARLOS**  
**Province of Negros Occidental**

**Contract Name: IMPROVEMENT AND DEVELOPMENT OF PARK MARINA AND PEOPLE'S PARK**

**Location of the Contract: BARANGAY III, SAN CARLOS CITY, NEGROS OCCIDENTAL**

**8. BID SECURITY**

- |    |  |   |  |
|----|--|---|--|
| a) | Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of the City Treasurer of San Carlos City.  | : | Two percent (2%) of the ABC  |
| b) | Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank. Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank. | : | Two percent (2%) of the ABC  |
| c) | Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.  | : | Fiver percent (5%) of the ABC  |
| d) | Any combination of the foregoing   | : | Proportionate to share form with respect to total amount of security |
| e) | Bid Securing Declaration   |   |  |

REPUBLIC OF THE PHILIPPINES)  
CITY OF SAN CARLOS, NEGROS OCCIDENTAL) S.S.

**BID SECURING DECLARATION**

**Project Identification No. / Purchase Request (PR) No.: 18-25-02-0430**

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

**Republic of the Philippines  
CITY GOVERNMENT OF SAN CARLOS  
Province of Negros Occidental**

**Contract Name: IMPROVEMENT AND DEVELOPMENT OF PARK MARINA AND PEOPLE'S PARK**

**Location of the Contract: Barangay III, San Carlos City, Negros Occidental**

**9. OMNIBUS SWORN STATEMENT**

*for*

**Purchase Request (PR) No. 18-25-02-0430**

REPUBLIC OF THE PHILIPPINES)  
CITY OF SAN CARLOS, NEGROS OCCIDENTAL) S.S

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the

BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this      day of      , 20      at      , Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

**[Jurat]**

[Format shall be based on the latest Rules on Notarial Practice]



Republic of the Philippines  
**CITY GOVERNMENT OF SAN CARLOS**  
Province of Negros Occidental

**BIDS AND AWARDS COMMITTEE  
(BAC)**

**BIDDING DOCUMENTS**

**FOR**

PR NO. 18-25-02-0430

**IMPROVEMENT AND DEVELOPMENT OF PARK MARINA AND PEOPLE'S PARK  
BARANGAY III, SAN CARLOS CITY, NEGROS OCCIDENTAL**

*With Terms of Reference (TOR)*

*Approved Budget for the Contract (ABC) = P 1,268,467.00*

**(Second Envelope: Financial Components)**

SUBMITTED BY : \_\_\_\_\_  
ADDRESS : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
EMAIL AD. : \_\_\_\_\_

\_\_\_\_\_  
DATE OF SUBMISSION

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**Bid and Awards Committee**

[illegible]

**Location of the Contract:** BARANGAY III, SAN CARLOS CITY, NEGROS OCCIDENTAL

[illegible]

- [illegible]

[illegible][illegible]

**Republic of the Philippines**  
**CITY GOVERNMENT OF SAN CARLOS**  
**Province of Negros Occidental**

**Contract Name: IMPROVEMENT AND DEVELOPMENT OF PARK MARINA AND PEOPLE'S PARK**

**Location of the Contract: BARANGAY III, SAN CARLOS CITY, NEGROS OCCIDENTAL**

**1. DULY SIGNED BID FORM**

Date: \_\_\_\_\_

Project Identification / Purchase Request No.: 18-25-02-0430

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines<sup>1</sup> for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *[Name of Project]* of the *[Name of the Procuring Entity]*.
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

Republic of the Philippines  
CITY GOVERNMENT OF SAN CARLOS  
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Contract Name: IMPROVEMENT AND DEVELOPMENT OF PARK MARINA AND PEOPLE’S PARK  
Location of the Contract: BARANGAY III, SAN CARLOS CITY, NEGROS OCCIDENTAL

2. DULY SIGNED BID PRICE IN THE BILL OF QUANTITIES (BOQ)  
CONTAINING THE TOTAL BID AMOUNT

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE (PESOS)	AMOUNT (PESOS)
	< 1 >	< 2 >	< 3 >	< 4 >	< 5 >
1.0	Mobilization and Demobilization			In Words :  In Figures :  	In Words :  In Figures :  
2.0	Support Facility			In Words :  In Figures :  	In Words :  In Figures :  
3.0	Site Clearing/ Layouting/ Hauling			In Words :  In Figures :  	In Words :  In Figures :  

4.0	Landscape Works			In Words :	In Words :
				In Figures :	In Figures :

Submitted by:

\_\_\_\_\_

Name of the Representative of the Bidder

\_\_\_\_\_

Position

\_\_\_\_\_

Date: \_\_\_\_\_



**Republic of the Philippines  
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**Contract Name: IMPROVEMENT AND DEVELOPMENT OF PARK MARINA AND PEOPLE'S PARK**

**Location of the Contract: BARANGAY III, SAN CARLOS CITY, NEGROS OCCIDENTAL**

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**3. DULY SIGNED DETAILED ESTIMATES**



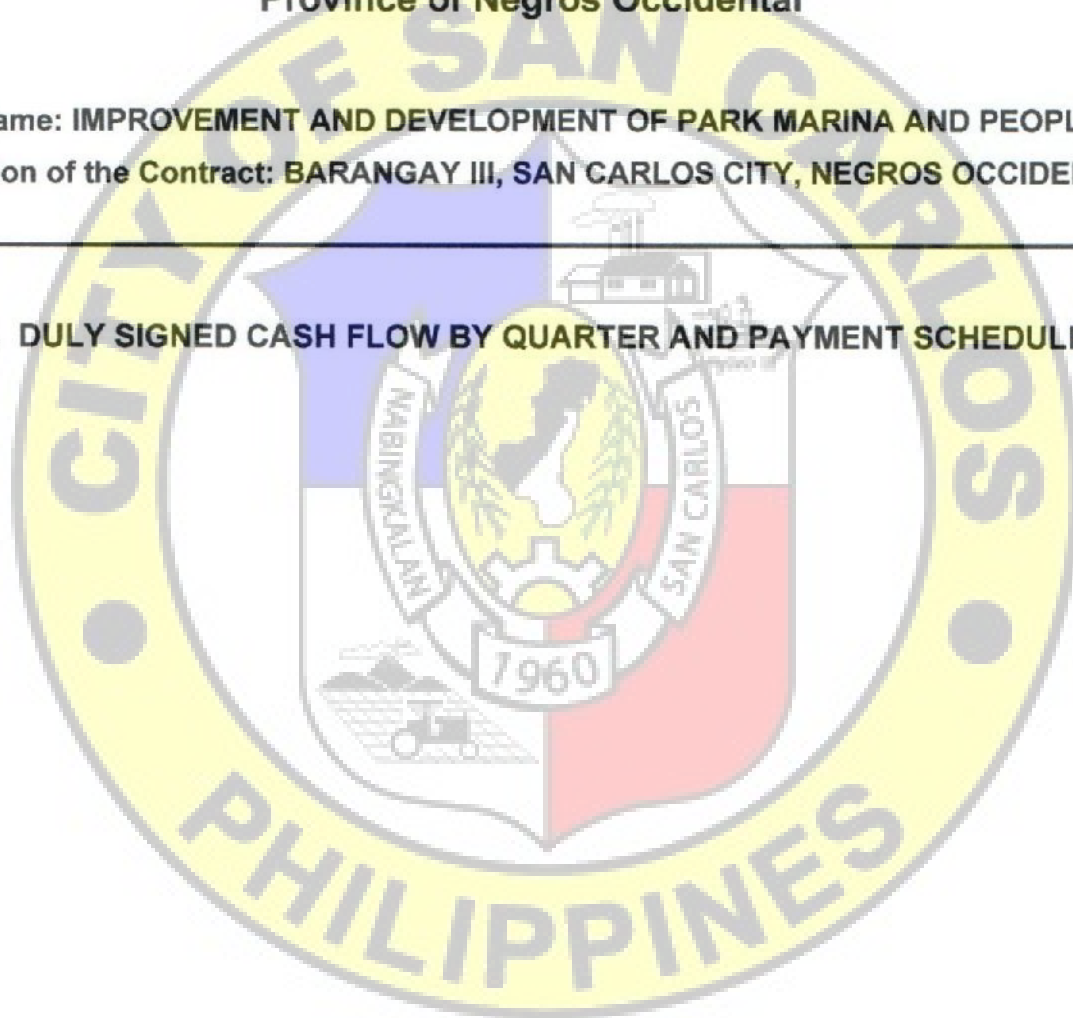
**Republic of the Philippines  
CITY GOVERNMENT OF SAN CARLOS  
Province of Negros Occidental**

**Contract Name: IMPROVEMENT AND DEVELOPMENT OF PARK MARINA AND PEOPLE'S PARK**

**Location of the Contract: BARANGAY III, SAN CARLOS CITY, NEGROS OCCIDENTAL**

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**4. DULY SIGNED CASH FLOW BY QUARTER AND PAYMENT SCHEDULE**



APPROVAL PAGE

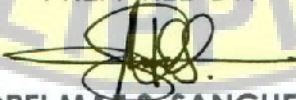
**IMPROVEMENT & DEVELOPMENT OF PARK MARINA & PEOPLE'S PARK**

Located at Barangay III, San Carlos City, Negros Occidental

**TERMS OF REFERENCE**

SAN CARLOS CITY  
NEGROS OCCIDENTAL


PREPARED BY:

  
**AR. LOREI MAE S. SANCHEZ, RMP**  
PROJECT DEVELOPMENT OFFICER I

REVIEWED BY:

  
**ENGR. MAGNOLIA B. ANTONIO, EnP**  
CGDH I - CPDC

APPROVED BY:

  
**HON. RENATO Y. GUSTILO**  
CITY MAYOR



Republic of the Philippines  
City of San Carlos  
Province of Negros Occidental

**CITY PLANNING AND DEVELOPMENT COORDINATORS OFFICE**

**TERMS OF REFERENCE**

**IMPROVEMENT & DEVELOPMENT OF PARK MARINA & PEOPLE'S PARK**

Located at Barangay III, San Carlos City, Negros Occidental

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## I. BACKGROUND OF THE PROJECT

The City of San Carlos is known for its well-developed parks and playgrounds for recreational purposes and sports events. One of its known public park is the Park Marina located at Barangay III. The Park features a variety of landscape aesthetics especially paved path walks and greeneries. Likewise, adjacent to the park is the esplanade and the multi-purpose building. Its primary purpose is to cater visitors' planned activities and events among residents and local tourists plying in and out of the city. The adjacent open space area in between the multi-purpose building and esplanade is ideal for another proposed landscape improvement. But due to its current poor soil condition, the said peripheral areas need to be improved to be able to make a good landscaping activity vis-à-vis adding up adequate good top soil suitable for the planting of ornamental plants and other vegetation for landscaping. These as well supports plant growth, and provides good water retention, drainage and aeration.

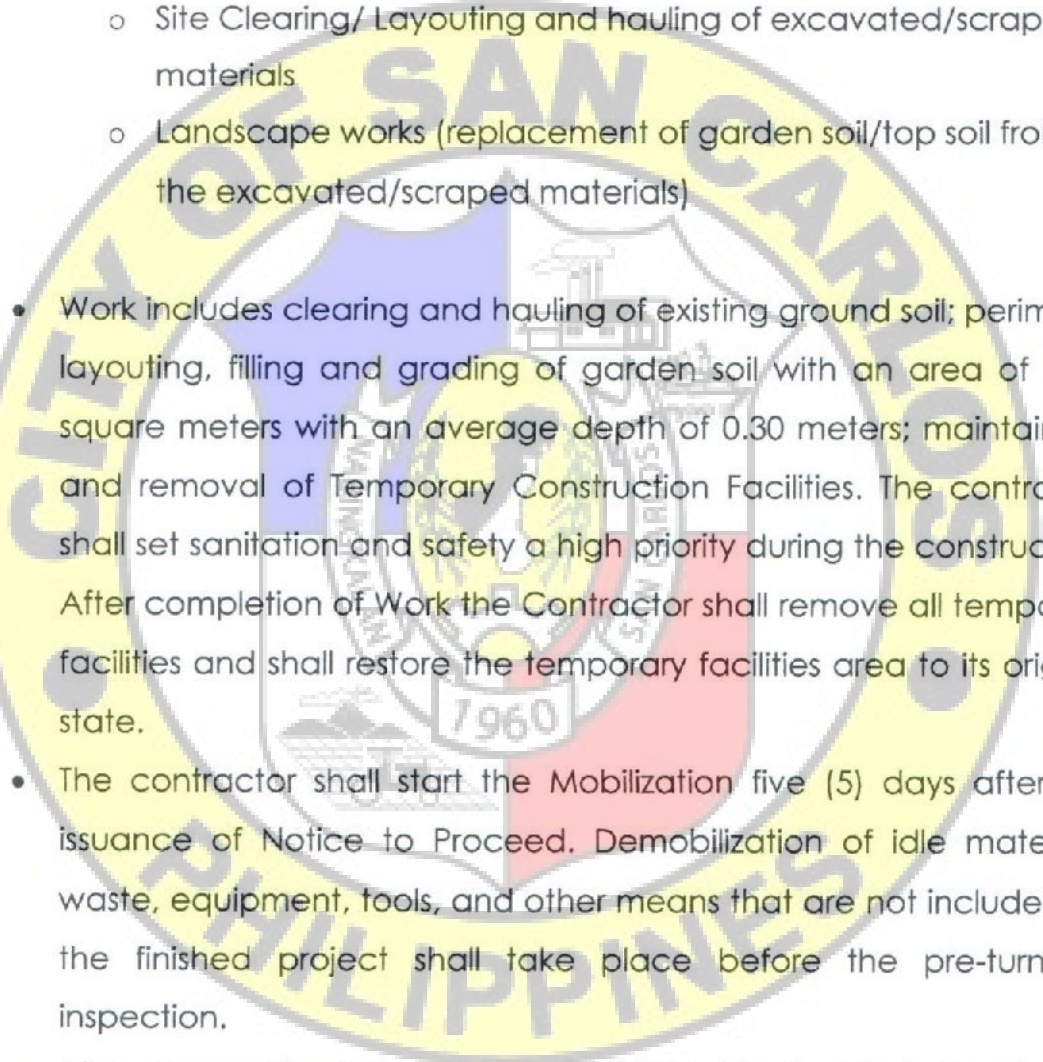
## II. GENERAL OBJECTIVE

The proposed project aims to provide a foundation for the preparation of softscape (planting of ornamental plants & greeneries) as future development, resulting to create a spectacular view overlooking the esplanade and seascape fronting the Island of Sipaway. Likewise, its future softscape development will serves as another tourist attraction to residents, visitor's and local tourists for the City of San Carlos.

## III. GENERAL REQUIREMENTS

The work to be undertaken by the Contractor under this Contract shall include;

- Furnishing of all labor, materials, equipment, plant, tools, and other incidentals necessary to complete in all respect the various items of work involved such as:
  - Mobilization and demobilization
  - Support construction facility

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- Site Clearing/ Layouting and hauling of excavated/scraped materials
  - Landscape works (replacement of garden soil/top soil from the excavated/scraped materials)
  - Work includes clearing and hauling of existing ground soil; perimeter layouting, filling and grading of garden soil with an area of 1333 square meters with an average depth of 0.30 meters; maintaining, and removal of Temporary Construction Facilities. The contractor shall set sanitation and safety a high priority during the construction. After completion of Work the Contractor shall remove all temporary facilities and shall restore the temporary facilities area to its original state.
  - The contractor shall start the Mobilization five (5) days after the issuance of Notice to Proceed. Demobilization of idle materials, waste, equipment, tools, and other means that are not included on the finished project shall take place before the pre-turnover inspection.
  - All workmanship and materials shall be subjected to inspection by the Project in charged, who may select samples of materials in such number and quantities as may deem necessary to determine the conformance with the specifications and project intent.
  - Disinfected, cleared, and free from any hazardous and perilous materials shall be considered completed project, and ready for pre-turnover of the project.
  - The contractor shall have the necessary heavy equipments that are needed to complete the project such as but not limited to excavator, dump truck, grader and compactor.
  - Recommendations shall be complied with the specific given time agreed by the Architect and the Contractor. Then, it shall be ready for final turnover of the project.

#### IV. SPECIFICATIONS

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##### A. Garden Soil



#### V. CONTRACTORS

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- The contractor must provide skillful workers in different areas: site development; and landscaping. The contractor shall have road concreting project experience which includes groundworks or base preparation.

#### VI. SCHEDULE OF PAYMENTS

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Payment schedule shall be in accordance with RA 9184 and other relevant laws.

#### VII. WORK SCHEDULE

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All works shall be done within forty-five **(45)** working days.

VIII. TECHNICAL DETAILS

Attached are the technical details:  
SITE DEVELOPMENT PLAN

